



Advising Scottish Ministers  
on Accessible Travel

# MACS



# Committee Meeting Minutes Part 1



## 26 July 2022



# Easy Read



In this document **MACS** means the Mobility and Access Committee for Scotland.



This meeting was from 11am to 2pm.

It was an online meeting.

## Who was there?

Linda Bamford, Convener

Hilary Stubbs, Vice Convener

Audrey Birt

David Hunter

Graham Dunn

Joanne Devitt

Lynsey Shovlin

Michael Tornow



Naghat Ahmed

Simon Watkins

Susan Fulton



## **Secretariat**

Vanessa Altweck

Jean Goodbrand

## **Others**

Steven Dora, from the Transport Scotland Sponsor Team

Lucy Logan

## **Who could not come?**



Heather Still

## 1 – Welcome



Linda welcomed everyone to the meeting. She said that this meeting's new action points will be collected and shared soon after the meeting.

## 2 – Are the minutes of the last meeting right?



Everyone agreed that the minutes of the meeting in April 2022 were right.



Linda said the minutes are now on the website.

## Which actions have been done from the meeting in April?



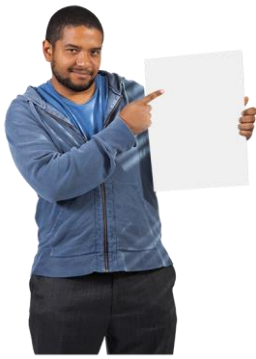
Action Points 1, 2 and 3 are now closed:



Action Point 4 is closed but will be looked at.



Action Points 5 and 6 are still happening.



### New Action 1:

Steven Dora will let Public Service Vehicles Accessibility Regulations know that MACS has some worries about the medium term **exemptions**.

**Exemptions** mean when some people do not need to keep to some rules.



### New Action Point 2:

Vanessa and Jean will find out if MACS can help write the guidance for 20 Minute Neighbourhoods.



Action Point 7 is now closed.



Linda welcomed Jean Goodband. She is new to MACS's Secretariat.

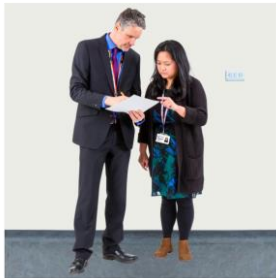


### 3 – Update from Linda the Convener



Linda said that the interviews for the new posts will be on 23 and 24 August.

Hopefully the new staff members will be able to start their jobs on 1 October 2022.



### Looking at how well staff are working



Linda explained some things about staff **appraisals**.

**Appraisals** are meetings with staff to check in and see how they are getting on with their job.



She talked about:

- when appraisals will happen
- the paperwork needed
- who will lead them
- how they will help support staff
- new ID badges



**New Action Point 3:**

**Vanessa and Jean will sort out new MACS ID cards and business cards.**



**A new way of collecting answers to consultations**



**Consultations** are when the Scottish Government asks people for their opinions about a new plan.



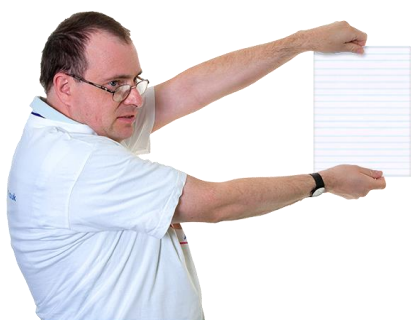


Linda said the Disability Commissioner consultation had tried a new way.

There was a meeting with a chance to talk about ideas.

Then these were collected together:

- important points from the meeting
- important points from emails sent in



Then a document was written with all the points in it.



Linda asked the staff who lead consultations if they thought it was a good idea.

Hilary said that this was better than just asking people to email their thoughts.



Audrey said she had helped work on the Disability Commissioner consultations and she thought it worked well.

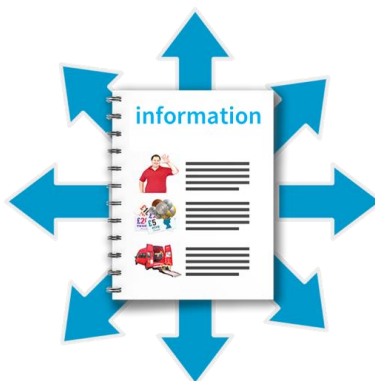


David said it would be good to make a flowchart to show who gets asked about different types of consultation.



**New Action Point 4:**

**Vanessa and Jean will make a flowchart about consultations.**



**New Action Point 5:**

**Vanessa and Jean will share the list of consultations with everyone**



## 4 – Sponsor Team Paper and Update



Audrey thanked the Sponsor Team and said she found the paper very helpful.

She asked how the Disability and Equality Plan is going.



Steven said that the Accessible Travel Policy Team did not know much about the plan.



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**New Action Point 6:**

**Steven will ask the Directorate of Equality and Human Rights about MACS being part of the plan.**



Linda said that MACS has been asking to help work with this Plan for a long time.



There were questions and talk about:

- the new Blue Badge paper forms
- Inclusive Design guidance
- guidance for how the electric vehicle system and chargers are being organised



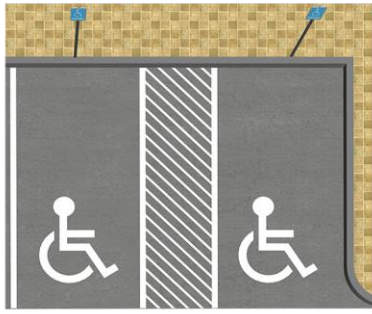
**New Action Point 7:**

Lucy will send a copy of the Blue Badge form to Susan.



**New Action Point 8:**

Vanessa and Jean will send Susan the link to the electric vehicle guidance.



Naghat asked if the information about who can get a Blue Badge will have:

- other kinds of conditions
- mental health conditions
- physical health conditions

Lucy said they are working on it.



Naghat said that disability that cannot be seen is just as important as disability that can be seen.

Naghat asked about Rail Directorate's work on timetables.



**New Action Point 9:**

**Steven will find out if Rail Directorate's work on timetables has changed because of the rail strikes.**

There was talk about:



- Audrey going to meet the Scottish Government Primary Care team on Transport to Health and Social Care Advisory Board
- the wording of 'transport to health care' being changed to 'transport to health and social care'



Graham asked what feedback did local authorities give after the new **Blue Badge Code of Practice** was shared.

A **Code of Practice** tells everyone what a good example is and what the standards are.



Lucy said that the feedback was:

- local authorities liked online forms more than paper forms
- about the Adult Disability Payment
- new guidance about who can get the payment
- about the new Code of Practice risks and traffic



There was talk about the new Act called the Taxis and Private Hire Vehicles (Disabled Persons) Act 2022.

The Act confused people about what taxis can charge for a ride.



Michael asked:

- how the inclusive design guidance is going
- whether the draft copy could be seen



Steven said that the consultant's report is finished.

Some guidance has been agreed.



**New Action Point 10:**

**Steven will find out more about the Inclusive Design guidance and which documents there are.**

