



Advising Scottish Ministers
on Accessible Travel

MACS



Committee Meeting Minutes

Part 1 of 2



18 October 2022



Easy Read



In this document **MACS** means the Mobility and Access Committee for Scotland.



This meeting was from 11am to 2pm.

It was an online meeting.

Who was there?

Linda Bamford, Convener

Hilary Stubbs, Vice Convener

Audrey Birt

David Hunter

Graham Dunn

Joanne Devitt

Lynsey Shovlin

Michael Tornow





Naghat Ahmed

Simon Watkins

Susan Fulton

Heather Still

Secretariat

Lucy Logan wrote the Minutes notes while Vanessa was away

Jean Goodband

Others

John Maxwell, from the Transport Scotland Sponsor Team



Ally Nelson, from the Transport Scotland Sponsor Team

Daniel Bulawa, from the Transport Scotland Sponsor Team, joined at 11.40am and left at 12.15pm

Who could not come?



Steven Dora, from the Transport Scotland Sponsor Team

1 – Welcome



Linda welcomed everyone to the meeting. She told everyone the order of the meeting.

2 – Meeting Minutes and Action Points



Everyone agreed that the minutes of the meeting in July 2022 were right.

These Action Points are closed:

- Action Points 4 to 8
- Action Points 11
- Action Points 14 to 18





Action Points 1, 2 and 3 are closed but they each have more work planned.



For Action Point 1, MACS will talk with the Department for Transport about the review on accessibility rules happening in 2023.



For Action Point 2, Vanessa and Jean will get in touch so that MACS can help write the 20 Minute Neighbourhood guidance.



For Action Point 3, Vanessa and Jean will wait for new members to join before they sort out new ID badges and business cards.



New Action Point 1: John Maxwell will check that offers about new roles have been sent to people who want to become members of MACS.



Action Points 9, 10 and 19 are still open.



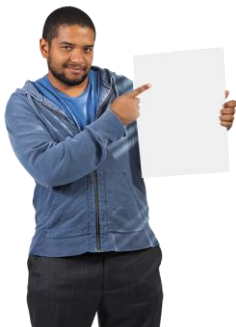
For Action Point 9, Transport Scotland will find out if rail strikes will stop work on rail timetables.



For Action Point 10, John said that work is still happening on the **Inclusive Design** guidance.



Inclusive Design means making sure that buildings and things like pathways are built so that they can be used by as many people as possible.



New Action Point 2:

Steven will send MACS a copy of the Inclusive Design guidance. If it is late he will tell MACS how long it will take.

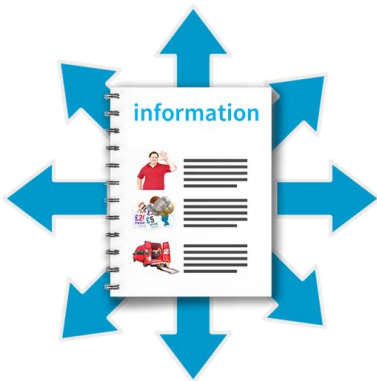


For Action Point 12, Jean told David about the Transport Equality Network meeting dates.



New Action Point 3:

Jean will talk with Heather Cowen to find out if MACS can be more involved in the National Transport Strategy 2.



For Action Point 19, Vanessa and Jean have shared information about **accessible travel** conferences.



Accessible travel means making sure that vehicles and places like stations are designed so that as many people as possible can use them easily.



Linda asked Jean if she can remind people about doing their Action Points before each meeting happens.



New Action Point 4:

Jean will remind people a few times to do their Action Points between meetings.



3 – Update from Linda the Convener



Linda said she was looking forward to welcoming the 3 new committee members soon.



Update about talks with Director of Bus Accessibility and Active Travel and Head of Secretariat



This October, Linda has met with the Director of Bus Accessibility and Active Travel.

They talked about **risk** and what to do about it.

Risk means how dangerous something might be.



Linda said she has been meeting with Jean each week – the meetings have been very helpful.



The Transport Scotland Policy Teams have been invited to a training session about **inclusive communication**.



Inclusive communication means offering information in a way that allows as many people as possible to understand.



Update about the November scoping day



A **scoping day** means taking a close look at a project and making decisions about what to do.



Linda said the Minister was coming.
There will be 3 topics.



4 – Sponsor Team Update



Daniel – from Transport Scotland’s Active and Sustainable Travel Policy Team – joined the meeting.



Susan asked Daniel if MACS could get a copy of **CoMoUK**’s guidance about accessible **mobility hubs**.



CoMoUK is the short name for the charity Collaborative Mobility UK.

Daniel said it is on CoMoUK’s website at www.como.org.uk



Mobility hubs are spaces that bring together:

- shared transport – like shared cars and shared bikes
- public transport – like buses and trains
- active travel – like bikes, wheelchairs and walking



Daniel said:

- it was important to get help from disabled people's organisations and MACS at the very start of making a new mobility hub



- mobility hubs and other places where disabled people change transport both need to be easy and cheap to use



Daniel is working with a hub policy group and he will let MACS know when they can join in.



There were questions and talk about:

- the **Low Emission Zones consultations**
- the Way to Work new website
- a new staff member who works on joining rail travel with other ways to travel



Low Emission Zones consultations

mean asking questions to find out what people think about making the air cleaner in some areas.



This would stop vehicles that have harmful gases - like petrol cars – from driving in some parts of towns and cities.